

Realm Corner

How do I login to Realm and update my profile information?

Login to Realm

1. Type onrealm.org into your browser
2. Enter your email and password (if this does not work, please email Judy Armelin at judy@bethel-madison.org, you may be using a different email or need a password reset)

Profile Update

1. **Log in to Realm (see above)**
2. **Click on your name (in the top right corner you will get a dropdown)**
3. **Click My Profile**
 - a) Under your name click **"Edit Profile"**
 - b) Click **"Contact Information"** and change any of the information that needs to be updated (home phone is your landline at home).
 - c) Click **"Personal Information"** and add or change any information. We use birthdates and wedding dates to send greeting cards to members on those special occasions. Please be sure to update your skills and interests section. We will be using this to connect you with groups you are interested in.
 - d) When you are finished **"Click Save"**.
4. **Add or update your picture**

To add or update your picture

 - a) click on the circle to the left of your name
 - b) choose a photo file from your computer to add (drag the photo to reposition, use the slide to change the size)