

**Bethel Lutheran Church
2012 budget timeline**

Date	Event
Week of October 17	BLC Stewardship mailing - stuffed on Tues Oct 18th, mailed Thurs or Fri Oct 20th or 21st
October 23, 2011	Alice and Laura meet with Pastor Scot to kick off 2012 budget (Scot to be presented with 2011 YTD budget versus actual ACS Reports, Restricted Accounts detail, 2011 budgeted salaries (including status of changes), 3 years of mission / benevolence history)
October 30, 2011	Pledge/Commitment/Estimate of Giving Sunday
Week of November 28	Stewardship follow up calls to those who previously pledged
December 6, 2011	Executive Committee agenda item re 2012 budget - first look at salaries plus mission & benevolence
Week of December 12	Alice and Laura follow up meeting (if necessary) with Pastor Scot re 2012 budget
Weeks of Dec 11-31	Gifts to BLC processed (accounting for 20 to 25+% of annual income vs normal month of ~ 8%) and all yr end billings
January 10, 2012	Church council approves 2012 budget (Council meeting is 2nd Tuesday versus 3rd Tuesday)
January 15, 2012	Congregational 2012 Budget Review meeting
January 22, 2012	Congregational meeting - congregation votes on 2012 budget